OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # ……RFQ2026/130……

The People's Own Savings Bank (POSB) invites your company to make a firm offer for the **Supply and Fitment of Maintenance free car battery** as follows:

Description	Unit of measure	Quantity
1. Maintenance free, Car battery, Size 652	Each	2

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – **to be quoted in US dollars of which payment with be processed in ZWG using the prevailing Midrate rate of the willing buyer willing seller at the date of payment processing**.
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state completion time/ delivery period from receipt of official order.
- Bidders must attach material data sheet where applicable.
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Bidders who have failed to fulfill their previous orders in the past year will not be considered.

- Bidders with outstanding orders past agreed delivery timeframes will not be considered.
- Only Bid submission from bidders that attend the compulsory site meeting will be considered.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents

1. Bidders must attach CR14 certificate – list of directors.
2. Bidders must attach Value Added Tax Certificate
3. Bidders must attach their valid NSSA Certificate
4. Bidders must attach their valid ITF263 Tax clearance certificate.
5. Bidders must attach their valid PRAZ registration certificate for the relevant category.
6. Bidders must attach quotations with their company letters, contact numbers and email addresses.
7. Authorization certificate from the OEM
8. At least three signed authentic trade references where deliveries of the same nature have been successfully delivered in the past three years.

- **Failure to comply with the terms and conditions set out in this RFQ will lead to automatic disqualification.**

SUBMISSION OF OFFERS/ QUOTATIONS

1. Bids must be submitted electronically through the e-Government Procurement (e-GP) system which can be accessed through the website **egp.praz.org.zw.**
2. Late bids cannot be submitted

Posted date	05/11/2026
Closing date	**09/11/2026**
Closing time	**1100 hours**