



Simply Possible

OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # RFQ2026/64.....

Tender ID: 78357

The People's Own Savings Bank (POSB) invites your company to make a firm offer for the Provision of Outdoor Catering service for POSB Staff during the 2026 Interbank Games scheduled for 11 & 12 July 2026 as per the annexure below:

Day	ITEM DESCRIPTION	Number of people to be served
Day 1	Breakfast - Egg, Bacon, Muffin/Scone, Mini Pie, Sausage Rolls, Bread -Serviced with Tea and Coffee	150
	Lunch - Starches: Rice, Potato wedges, Sadza. - Protein (2 per person)- ¼ Barbeque chicken, T-bone and Pork ribs, - Salads- Garden Salad, Beetroot - Veggies – associated - Desert: Fruit - Late afternoon: Fruit pack	250
Day 2	Breakfast - Egg, Sausage, Half-moon, Samosa, Bread Serviced with Tea and Coffee	250
	Lunch - Starches: Starch-Rice, Potato Chips, Sadza. - Protein-1/4 Chicken, grilled Fish, Pork Chop - Salad- Coleslaw and Garden Salad - Veggies- Butternut, green beans and carrot - Deserts- Fruits - Late Afternoon- Braai -T-bone, Country style sausage, and Pork split - Salads- Cucumber salad	250

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in local ZWG currency using the willing buyer willing seller mid-rate prevailing on the date of payment processing.
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier for payments above USD\$20,000.00 or equivalent.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state delivery period from receipt of official order.
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Bidders with outstanding orders past their agreed delivery time frames will not be considered.
- Bidders who have failed to fulfill their orders in the immediate past one year will not be considered.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents

1. Bidders must attach CR6 certificate – list of directors
2. Bidders must attach their valid proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a verifiable PRAZ certificate for the relevant category.
3. Bidders must attach Value Added Tax Certificate
4. Bidders must attach their valid ITF263 Tax clearance certificate.
5. Bidders must attach valid Nssa Certificate.
6. A detailed Company profile
7. Valid Registration Certificate for NEC Catering Industry undertaking
8. The bidder should have a facility, or premises where they are housed. The site may be subject to inspection and evaluation as part of bid evaluation. Catering equipment and ancillary services should be available for inspection.
9. At least three authentic trade references where goods of the same nature have been successfully delivered in the past three years.

SUBMISSION OF OFFERS / QUOTATIONS

1. Bids must be submitted electronically through the e-Government Procurement (e-GP) system which can be accessed through the website egp.praz.org.zw.
2. Late bids cannot be submitted

Posted date	16/06/2025
Closing date	19/06/2025
Closing time	1100 hours