



OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # POSB2026/129.....

Tender ID : 82447

The People's Own Savings Bank (POSB) invites your company to make a firm offer for the supply and delivery of the 2026 Nash Giveaways as per the annexure below.

ITEM DESCRIPTION – HIGH VALUE BUSINESS DEVELOPMENT GIFTS	QUANTITY
1. Glass podium for internal events <ul style="list-style-type: none"> - Height: 1,2m - Display Area: 50cm x 40cm - Display Material: at least 10mm tempered glass - Stand Metal: High quality, durable Stainless Steel - Base to stabilize structure but with a clean finish - Steel branded plaque - Refer to picture on Page 4 	1
2. Straw Hats	100
3. Orange Golf T-shirts, Code BAS-803-O	200
4. Orange Sickle Ball Pen, Code PEN-1285	1000
5. Gift Set, Code GF-UT-1434-B	50
6. Ball Pen, GF-AV-1230-B	150
Samples required for inspection for line items 2,3,4,5,6,	

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in local ZWG currency using the willing buyer willing seller mid-rate prevailing on the date of payment processing.

- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier for payments above USD\$20,000.00 or equivalent.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state delivery period from receipt of official order.
- Bidders must attach material data sheets for the POS machines
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Bidders with outstanding orders past their agreed delivery time frames will not be considered.
- Bidders who have failed to fulfill their orders in the immediate past one year will not be considered.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents

1. Bidders must attach CR6 certificate – list of directors
2. Bidders must attach their valid proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a verifiable PRAZ certificate for the relevant category.
3. Bidders must attach Value Added Tax Certificate
4. Bidders must attach their valid ITF263 Tax clearance certificate.
5. Bidders must attach their valid Nssa certificate.
6. At least three trade references where works of the same nature have been successfully delivered in the past three years.

SUBMISSION OF OFFERS / QUOTATIONS

1. Bids must be submitted electronically through the e-Government Procurement (e-GP) system which can be accessed through the website egp.praz.org.zw.
2. Late bids cannot be submitted.

Posted date	26/06/2026
Closing date	01/07/2026
Closing time	1100 hours

