



Simply Possible

OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # POSB2026/139.....

Tender ID : [67670/67671](#)

The People's Own Savings Bank (POSB) invites your company to make a firm offer for the supply and delivery of AGM branded gifts as per the annexure below.

| ITEM DESCRIPTION – HIGH VALUE BUSINESS DEVELOPMENT GIFTS | QUANTITY |
|---|----------|
| <p>Serendipio Helston Tech Set: Code GF-SD-1380-B. It contains:</p> <p>Serendipio Essex Power Bank - 10000mAh (MT-SD-504-B) Serendipio Berkshire Fast Wall Charger (MT-SD-505-) Serendipio Lancashire Fast Charge Multi-Cable (MT-SD-506-B) Serendipio Cheshire Wireless Optical Mouse (MT-SD-507-B) Tech Accessory Bag: Serendipio Cornwall Mouse Pad (MT-SD-512-B)</p> <p>Colour: Black</p> <p>All items to be branded with POSB logo</p> | 100 |
| <p>Altitude Benchmark A4 Zip-Around Folder Code: CODE: FOLD-2025 Description:</p> <ul style="list-style-type: none"> • bonded leather • 34 (l) x 26.5 (w) x 3.5 (h) • includes metal branding plate • excludes pen • pocket • business card holder • business card / ID holder • pen loop • writing pad included • zippered closure • bulk packed | 100 |

| | |
|--|-----|
| Colour: Black <ul style="list-style-type: none"> • Branding: Laser Engraving | |
| Andy Cartwright Symmetry Jute Tote Code: BG-AC-433-B <ul style="list-style-type: none"> • 34 (l) x 15.5 (w) x 34 (h) cm • laminated jute • Andy Cartwright symmetry print on side panels • comfortable cotton rope handles • wooded African map pendant around carry handle • bulk packed Branding: Digital Direct Transfer/Screen Print | 100 |
| Refer to sample pictures on pages 4 & 5 | |

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in local ZWG currency using the willing buyer willing seller mid-rate prevailing on the date of payment processing.
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier for payments above USD\$20,000.00 or equivalent.
- Validity period of quotation to be a minimum of 30 days.
- Bidders must state delivery period from receipt of official order.
- Bidders must attach material data sheets for the POS machines
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Bidders with outstanding orders past their agreed delivery time frames will not be considered.
- Bidders who have failed to fulfill their orders in the immediate past one year will not be considered.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents

1. Bidders must attach CR6 certificate – list of directors
2. Bidders must attach their valid proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a verifiable PRAZ certificate for the relevant category.
3. Bidders must attach Value Added Tax Certificate
4. Bidders must attach their valid ITF263 Tax clearance certificate.
5. Bidders must attach their valid Nssa certificate.
6. At least three trade references where works of the same nature have been successfully delivered in the past three years.

SUBMISSION OF OFFERS / QUOTATIONS

1. Bids must be submitted electronically through the e-Government Procurement (e-GP) system which can be accessed through the website egp.praz.org.zw.
2. Late bids cannot be submitted.

| | |
|---------------------|-------------------|
| Posted date | 08/05/2026 |
| Closing date | 13/05/2026 |
| Closing time | 1100 hours |

1. Serendipio Helston Tech Set



2. Altitude Benchmark A4 Zip-Around Folder



3. Proposed gift Bag: Andy Cartwright Symmetry Jute Tote



