



Simply Possible

OFFICIAL REQUEST FOR QUOTATION

Procurement Ref # **MKTNG30/06/25/127**

The People's Own Savings Bank (POSB) invites your company to make a firm offer for Creative scripting and production of a 2–3-minute song/jingle anthem for POSB as per brief below:

Description
<p>Develop a team song or jingle to support POSB staff teams in sports and other team-building efforts.</p> <ul style="list-style-type: none">- Style/Genre: Preferably Amapiano or any other upbeat, high-energy genre that resonates with team spirit and positivity.- Duration: Between 2 to 3 minutes.- Purpose: This is not a product-focused jingle, but rather a motivational team anthem similar to the likes of classic local football team songs (e.g. "Makepepe Shaisa Mufaro," Highlanders/Dembare chants, or the "Go Warriors" anthem). It should inspire pride, energy and unity among staff.- Lyrics Approach: Minimalistic and repetitive, in true Amapiano or chant style. Should feature chanting of the team name and reference its 7 values, their meanings, or related inspirational statements once these are formally disclosed. Avoid dense or complex wording; focus on rhythm, catchiness and simplicity.- Talent Requirements: No celebrity voice requirement, but if a well-known voice can be secured at a reasonable cost, this can be considered. Vocalist should deliver an energetic, authentic performance to drive engagement and team pride.- Legal/IP Requirements: Original composition only, no adaptations, samples or usage of protected works. Ensure zero risk of intellectual property infringement.

YOUR OFFER MUST CLEARLY STATE THE FOLLOWING:

- The applicable currency – Bidders must submit their bids in USD and payment will be processed in ZWG using the prevailing willing buyer willing seller midrate on the date of payment processing .
- Payment terms should be clearly stated and to be after delivery. POSB shall not consider demands for cash upfront unless an advance payment guarantee has been provided by the supplier for payments above USD\$20,000.00 or equivalent.

- Validity period of quotation to be a minimum of 30 days.
- Bidders must state delivery period from receipt of official order.
- Bidders must note that if they put more than one option only their main offer will be evaluated.
- Bidders with outstanding orders past their agreed delivery time frames will not be considered.
- Bidders who have failed to fulfill their orders in the immediate past one year will not be considered.
- Value added tax must be clearly and separately quoted.

Bidders must also submit the following documents

1. Bidders must attach CR6 certificate – list of directors
2. Bidders must attach their valid proof of registration with the Procurement Regulatory Authority of Zimbabwe (PRAZ) in the form of a verifiable PRAZ certificate for the relevant category.
3. Bidders must attach Value Added Tax Certificate
4. Bidders must attach their valid ITF263 Tax clearance certificate.
5. Bidders must attach valid Nssa Certificate.
6. At least three authentic trade references where goods of the same nature have been successfully delivered in the past three years.

SUBMISSION OF OFFERS/ QUOTATIONS

7. Due to the COVID-19 restrictions, the bank will only be accepting electronic submissions forwarded by email. Bids must be endorsed with the above tender number on the email subject and be sent only to the email address rfqs@posb.co.zw.
8. **NB Offers not received by 10:00 hours on the closing date SHALL be treated as late tenders and will not be considered.**

Posted date	30/06/2025
Closing date	02/07/2025

Closing time	1000 hours
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