

INVITATION TO INFORMAL TENDER POSB 02/2018 for CONDUCTING AN ORGANISATIONAL CULTURE REVIEW SURVEY

Proposals are invited from registered and established **Human Resources practitioners to conduct an organisational culture review survey for The People's Own Savings Bank (POSB)**. Documents for this tender are obtainable from The Finance Office, 4th floor Causeway Building, Corner Third Street and Central Avenue, Harare, upon payment of a non-refundable deposit fee of **US\$10,00 per set**.

A bidders' conference for this tender will be held in the POSB Board Room, 6th Floor Causeway Building, Corner Third Street and Central Avenue, Harare, on Thursday 5 April 2018 at 10:00Hrs

Bidders who do not attend the conference will not be considered.

Tenders should be accompanied by the following documents:

- Certificate of Incorporation
- Copy of company profile
- C.R.14.
- Current Tax Clearance certificate for tenders (ITF 263)
- Proof of registration with The Procurement Regulatory Authority of Zimbabwe - (PRAZ) for (local companies).
- Contact details of at least (3) recent traceable references for services carried out in the past three (3) years.

Tenders must be enclosed in sealed envelopes endorsed on the outside with the advertised tender number, description, closing date and must be hand delivered to **The People's Own Savings Bank (POSB)** Head Office, North Wing, Corner Central Avenue and 3rd Street, Harare before 10:00Hrs on the closing date.

Closing Date: Thursday 12 April 2018.