



**PEOPLE'S OWN SAVINGS BANK
INVITATION TO INFORMAL TENDER**

**THE PROVISION OF CATERING SERVICES
AT POSB CAUSEWAY CANTEEN**

Tenders are invited from registered and established caterers to provide catering Services to The People's Own Savings Bank (POSB). Documents for this tender are obtainable from The Finance Office, 4th floor Causeway Building, Corner Third Street and Central Avenue Harare, upon payment of a non-refundable deposit fee of US\$10,00 per set.

A bidders' conference for this tender will be held in the POSB Board Room, 6th Floor Causeway Building, Corner Third Street and Central Ave, Harare, on Tuesday 24 October 2017 at 10:00Hrs

Bidders who do not attend the conference will not be considered.

Tenders should be accompanied by the following documents:

- Copy of company profile
- Certificate of Incorporation
- C.R.14
- Current Tax Clearance certificate for tenders (ITF 263)
- Contact details of at least (3) recent traceable references which are still in operation.

Tenders must be enclosed in sealed envelopes endorsed on the outside with the advertised tender number, description, closing date and must be hand delivered to People's Own Savings Bank (POSB) Head Office, North Wing Corner Central Avenue and 3rd Street , Harare before 10:00 hours on the closing date .

Closing date: Tuesday 31 October 2017.